

Dear RHHS Parent,

My name is Lisa Ware-Krantz and I will be your student's 504 case manager this year. I will be the point of contact if you need to schedule a 504 meeting, have concerns regarding your student's 504 accommodations, or if you have any questions regarding 504 services.

504 meetings will be held via ZOOM, phone, or in person conference this school year.

You will find my contact information below. I look forward to collaborating with you, your student and our campus team in supporting your student this year.

Sincerely,

*Lisa Ware-Krantz*

Campus 504 Coordinator  
(Dyslexia/Dysgraphia students) &  
Reading Specialist  
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## Types of Section 504 Meetings

**Annual:** This meeting can be held each year for students served through Section 504 to discuss the progress and needs of the student based on disability/impairment. The annual review may be waived if the student meets a certain criteria and the parent is in agreement.

**Initial:** This meeting is held when a student is initially referred for a Section 504 evaluation. The 504 committee will determine if the student qualifies to receive Section 504 services and discuss student needs and consider if accommodations need to be put into place.

**Re-evaluation:** This meeting is held to determine if a student will continue to receive Section 504 services based on their qualifying disability.

**Amendment:** This meeting is held to make a change to the student's plan if an annual, initial, or re-evaluation has already taken place.

**Manifestation Determination Review:** This meeting is held to determine if a student's disability is related to the behavior in question when there is a possible discipline placement.

## What is Section 504?

Section 504 of the 1973 Rehabilitation Act of 1973 (Section 504) is a federal civil rights statute which provides that "No otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from the participation in, be denied the benefits of , or subjected to discrimination under any program or activity receiving federal financial assistance." 29 U.S.C.A. 794 (a)

Section 504 of the Rehabilitation Act of 1973 requires that no qualified student who demonstrates a physical or mental impairment that substantially limits one or more major life activities, shall be excluded from participation in, be denied the benefit of, or be subject to discrimination in any program or activity offered by Rockwall ISD. Rockwall ISD also has a responsibility to identify and evaluate those children who are believed to qualify as disabled under Section 504. In accordance with Section 504, Rockwall ISD does not discriminate against students with disabilities and has procedures in place to ensure students who are eligible for services under Section 504 of the Rehabilitation Act have the opportunity to participate in educational and extracurricular activities afforded to nondisabled students.

# Resources

## **College Board**

<https://accommodations.collegeboard.org/eligibility>

<https://accommodations.collegeboard.org/>

## **Texas Workforce:**

<https://twc.texas.gov/>

## **Learning Ally**

<https://www.learningally.org>

## **Collin College Accommodation Request:**

<http://www.collin.edu/studentresources/disabilityservices/requestdisabilityservices.html>